

**Online Learning** *Anytime, Anywhere...Just a click away!*



## Online Courses For Business Professionals

**Most  
Courses Are Only**

Sharpen your skills, or learn new ones with our instructor facilitated online courses. Online Continuing Education courses run for six-weeks (with a 10-day extension period available at the end). Courses are project-oriented and include lessons, quizzes, hands-on assignments, discussion areas, supplementary links, and more. You can complete any course entirely from your home or office. Any time of the day or night.

### **Fundamentals of Supervision and Management I**

Learn the people skills required to motivate and delegate, and learn tools for solving problems and resolving conflicts.

### **Fundamentals of Supervision and Management II**

Learn how to be an effective manager or supervisor. Master the basics of communicating effectively, and learn tools for developing your own interpersonal skills.

### **Mastery of Business Fundamentals**

Acquire practical experience in strategic planning, management, and finance without enrolling in an MBA program.

### **Mastery of Business Applications**

Learn what all MBAs know--without going to the trouble of getting an MBA!

### **Purchasing Fundamentals**

Improve your company's bottom line by mastering the fundamentals of purchasing.

### **Purchasing Applications**

Become a more effective member of your company by learning to apply advanced purchasing concepts.

### **Distribution and Logistics Management**

Learn how to improve your company's distribution and logistics management activities, increase customer satisfaction, and improve operational throughput.

### **Introduction to Business Analysis**

Learn powerful techniques to improve your decision-making skills at work.

### **Six Sigma: Total Quality Fundamentals**

Learn the basics of total quality management.

### **Six Sigma: Total Quality Applications**

Learn to apply the elements and methods of Six Sigma to achieve the highest possible quality.

### **Supply Chain Management Fundamentals**

Master the fundamentals of supply chain management and prepare for internationally recognized certification examinations.

### **Supply Chain Management Applications**

Become more valuable to your organization by learning to improve company processes.

### **Manufacturing Fundamentals**

Learn the basic skills required to work in the manufacturing field.

### **Manufacturing Applications**

Increase efficiencies and productivity by learning to apply the principles and concepts of manufacturing.

**Enroll Today!**

**Details on any of these courses can be found at:**

**You can also reach us by calling**